

GEMAP GOAL	Activity	Planned Output by report date	Three-month progress	Variance/Comments	Plan for next three months	
Goal #1 Proper Budget execution for the fiscal year	1.1	Assist Bureau of General Accounting (BGA) in ensuring Purchase Orders for goods and services are properly processed	All financial commitments are approved	Financial commitments submitted to MOF were processed.	All financial commitments approved	
	1.2	Assist BGA in ensuring that all vouchers for salary, allowances and subsidy are processed with reference to relevant rules and regulations	All payments approved as per relevant rules and regulations	The payments approved were as per the relevant rules and regulations. Most of the M/A's were current with the payment of salary, allowances and subsidy.	Expenditure during the second quarter approved by the CMC was US\$ 36.58 million which is 28% higher than expenditure during the corresponding period last fiscal year.	All payments approved as per relevant rules and regulations
	1.3	Assist BGA in pointing out deficiencies in Purchase orders and Vouchers submitted by Ministries / Agencies	Ensure correct Purchase orders and Vouchers are processed	The scrutiny of purchase orders / vouchers by the staff of BGA has improved substantially.	The quality of PO / Vouchers and the supporting documentation submitted by M/A's has improved. The % of queried LPOs / vouchers has gone down in comparison to the last year.	Ensure correct Purchase orders and Vouchers are processed
	1.4	Assist Department of Expenditure in implementing a customized expenditure management software	Customized expenditure management software – Liberia Expenditure Control and Accounting Program (LECAP)	The consolidated Cash Plan for GOL, prepared through LECAP, 15 th October receiving line of BGA started entering voucher information into LECAP. IT department has been set up with 5 national staff, trained in data and network management. Customized financial reports generated for Q1 and Q2.	The recording of allotment at BOB has been programmed. More training is required before auto issuance of allotment through LECAP. The software implementation has not yet reached the stage of Bank reconciliation.	Issuance of allotment to be automated by 20 th January 0 Train BGA section to effectively use LECAP. Incorporate the budget preparation process for 2008 into the LECAP database.
2.1	Facilitate conduct of regular bi-weekly meeting of CMC	All CMC listings are co-signed	Regular bi-weekly meetings conducted – listings co-signed and circulated.		All CMC listings are co-signed	

